

**SOUTHERN FULTON SCHOOL DISTRICT**

13083 Buck Valley Road  
WARFORDSBURG, PA 17267

January 15, 2019

7:30 p.m.

Board Meeting Minutes

During the work session Connor Elbin presented on the 2018 senior trip to Disney World and presented the board with a thank you card from the Class of 2019.

During the work session Mrs. Meredith Hendershot and Connor Elbin presented the board with certificates of service for board appreciation month.

During the work session Mr. Donnie Gordon reviewed the minutes from the December 27<sup>th</sup> buildings and grounds meeting. He reported the Assistant to the Maintenance Supervisor position was discussed and the committee will be working with the personnel committee on this position in the future. The zero turn lawn mower looks good and was able to be fixed for \$250.00. The committee is hoping that the extra mower will help to keep up during the heavy mowing season. Mr. Gordon stated the committee also discussed a list of items they wish to complete in the summer of 2019 at the Elementary building to include replacing seals, expanding and black toping the parking lot, a central unit for cooling and heating, removing carpeting, gym window tinting, and repairing the mats in the gym. The chiller at the High School is still not working and we are not to exchange money until this has been resolved. The elementary secure entrance is not yet complete and has not been decided when this will be implemented.

During the work session Mr. Jeff Hull announced that the safety committee meeting that was scheduled for January 14<sup>th</sup> was rescheduled for January 16<sup>th</sup> at 4:30p.m. in the Elementary Library. Mr. Hull reviewed the minutes from the December 10, 2018 to include the PCCD grant money should be released in the next week or two and at this time the visitor management system and door barricades will be purchased. When these items are in place the date will be set for the school safety night. The Safe 2 Say anonymous tip line is in place and the administration has received their test text message to confirm that everything is working correctly. The safety committee would like to partner with the buildings and grounds committee when upgrading safety cameras in the district.

The board meeting began at 8:00 p.m. in the library of the high school in Warfordsburg, Pennsylvania. The following members were present: Patrick Bard, Jeff Hull, Eric Barnhart, Richard Morgan, Timothy Mellott, Mark Mosemann, Donnie Gordon, Kirk Layton, and Allen Morton. The meeting was conducted by the board president, Allen Morton.

Also present were Tara Will, superintendent; Meredith Hendershot, high school principal; Terry Bard, high school vice principal; Kathy Cutchall, elementary principal; Diane Younker, special education director; Doug Leisher, technology specialist; John Bain, building and grounds supervisor; MaryAnn Johnson, board secretary; Connor Elbin, student representative.

Visitors present were: Brian Pittman, Sherry Northcraft, Denise Conley, Harry Lanehart Jr., Dorothy Hixon, Lori Bard, and Laura Mellott.

1. The meeting was opened with the Pledge of Allegiance led by Mr. Allen Morton.
2. Mrs. Tara Will spoke on the great loss our district suffered over the holiday break when Debbie Schetrompf our Business manager passed away suddenly. She explained that this is both a personal and professional loss as she lost a good friend and a very valuable employee. Mrs. Will explained that the Tuscarora Intermediate Unit graciously offered to send grief counselors to our school to help our staff cope with the loss and in addition, sent 10 administrators to cover classes so several of our teachers could attend the funeral service. Mrs. Will wants to publicly thank them for their kindness and support during this difficult time in our district. Many surrounding districts have reached out to assist over the past two weeks including the business managers at Fannett Metal, Central Fulton, and the Intermediate Unit. Mrs. Will explained that she is working with PASBO to see if they have any retired Business Managers to help out for the next few months. Mrs. Will also reported that the staff will receive ALICE(Active, Lockdown, Inform, Counter, Evacuate) training on January 25<sup>th</sup> and that this will be an early dismissal for students while the staff receive professional development. Mrs. Will reported that interviews were held the first week of January for the classroom assistant opening at the Elementary but was decided to table the decision to hire at this time and keep a substitute in the library for the remainder of the year. Mrs. Will talked about the Superintendents Academy she attended in State College with 31 other superintendents across the state. She reported that the Safe 2 Say anonymous tip line launched Monday and that all administration have Tracfones to filter these incoming calls. Budget meetings are scheduled to start next week with each department and she will be meeting with Metz tomorrow to discuss potentially filling the assistant to the maintenance supervisor position through their company.
3. A motion was made by Mr. Timothy Mellott and seconded by Mr. Kirk Layton to grant that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded. **VOICE VOTE, All in Favor. Motion carried.**
4. A motion was made by Mr. Mark Mosemann and seconded by Mr. Jeff Hull to add to the agenda approval of Amanda Mellott as a van driver for M&C Lumber pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**

5. A motion was made by Mr. Mark Mosemann and seconded by Mr. Jeff Hull to add to the agenda approval of two requests that have been made to donate time to a staff member in need. This will be on an as-needed basis and will be used in the order the requests were received. **VOICE VOTE, All in Favor. Motion carried.**
6. A motion was made by Mr. Mark Mosemann and seconded by Mr. Jeff Hull to add to the agenda approval of the minutes from the January 9, 2019 Finance Committee Meeting. **VOICE VOTE, All in Favor. Motion carried.**
7. A motion was made by Mr. Kirk Layton and seconded by Mr. Patrick Bard to approve the minutes of the December 4, 2018 Board Meeting. **VOICE VOTE, All in Favor. Motion carried.**
8. A motion was made by Mr. Kirk Layton and seconded by Mr. Patrick Bard to approve the payment of bills for December. **VOICE VOTE, All in Favor. Motion carried.**
9. A motion was made by Mr. Kirk Layton and seconded by Mr. Patrick Bard to approve the financial reports for December. **VOICE VOTE, All in Favor. Motion carried.**
10. A motion was made by Mr. Eric Barnhart and seconded by Mr. Timothy Mellott to accept with regret the letter of resignation from Michael Sites as Assistant of the Supervisor of Building and Grounds. **VOICE VOTE, All in Favor. Motion carried.**
11. A motion was made by Mr. Eric Barnhart and seconded by Mr. Timothy Mellott to advertise for a business manager for the 2018-2019 school year. **VOICE VOTE, All in Favor. Motion carried.**
12. A motion was made by Mr. Eric Barnhart and seconded by Mr. Timothy Mellott to advertise for a K4-6<sup>th</sup> physical education teacher for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
13. A motion was made by Mr. Eric Barnhart and seconded by Mr. Timothy Mellott to approve Suzanne Elbin to serve as a mentor for Tori Vasbinder. **VOICE VOTE, All in Favor. Motion carried.**
14. A motion was made by Mr. Richard Morgan and seconded by Mr. Patrick Bard to table the approval of the Instructional Assistant job description. **VOICE VOTE, All in Favor. Motion carried.**
15. A motion was made by Mr. Eric Barnhart and seconded by Mr. Donnie Gordon to approve of two requests that have been made to donate time to staff members in need. This will be on an as-needed basis and will be used in the order the requests were received. **VOICE VOTE, All in Favor. Motion carried.**
16. A motion was made by Mr. Kirk Layton and seconded by Mr. Donnie Gordon to hire Kent Hendershot as a Varsity Head Baseball Coach for the 2018-2019 school year. **VOICE VOTE, All in Favor. Motion carried.**

17. A motion was made by Mr. Kirk Layton and seconded by Mr. Donnie Gordon to hire Heather Hollenshead as Varsity Assistant Track and Field Coach for the 2018-2019 school year. **VOICE VOTE, All in Favor. Motion carried.**
18. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to approve for the AVTS Early Childhood Education Class to go to Shippensburg University on January 17, 2019 to tour the Early Education Program, Visit Day Care, and learn more about Early Childhood Education. **VOICE VOTE, All in Favor. Motion carried.**
19. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to approve of the first reading of Policy 246, Pupils, School Wellness. **VOICE VOTE, All in Favor. Motion carried.**
20. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to approve of Jeffrey DeShong as a substitute bus driver for Shawn Weaver. **VOICE VOTE, All in Favor. Motion carried.**
21. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to approve of Amanda Mellott as a van driver for M&C Lumber pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**
22. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to approve for the Szwydek Memorial-Semper Fi to use the cross-country course, restrooms, and gym area of the Elementary on April 27, 2019 from 7:00a.m. to 12:00p.m. for a 5K Race/Walk. **VOICE VOTE, All in Favor. Motion carried.**
23. A motion was made by Mr. Richard Morgan and seconded by Mr. Jeff Hull to approve of the Wilkes University School of Education Reading Specialist Program in partnership with Southern Fulton School District for Allison Ritchey.

Patrick Bard – yes	Richard Morgan – yes
Mark Mosemann - yes	Eric Barnhart – yes
Jeff Hull - yes	Donnie Gordon – yes
Timothy Mellott- yes	Kirk Layton- yes
Allen Morton - yes	

“9” yes “0” members no. Motion carried.

24. A motion was made by Mr. Kirk Layton and seconded by Mr. Donnie Gordon to approve of the Memorandum of Understanding between Southern Fulton School District and the Southern Fulton Education Association/PSEA/NEA regarding donation of sick days.

Patrick Bard – yes	Richard Morgan – yes
Mark Mosemann - yes	Eric Barnhart – yes
Jeff Hull - yes	Donnie Gordon – yes
Timothy Mellott- yes	Kirk Layton- yes
Allen Morton - yes	

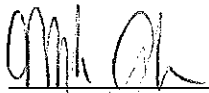
“9” yes “0” members no. Motion carried.

25. Mr. Richard Morgan reported that the personnel committee met on January 8, 2019 where Logan Kennedy presented on his background and vision. The committee also

reviewed the instructional assistant job description and an employee discussed concerns for safety involving cameras in the high school. Mr. Morgan also explained that if the committee discovers that they have a heavy agenda for their meeting they may need to move it to a different night to avoid any conflict with the finance committee meeting.

26. Mr. Mark Mosemann reported on the finance committee meeting that was held on January 8, 2019 in the elementary library. Mr. Mosemann explained the that committee is collecting information on input from the breakfast with the board that was held in December and the he is planning to send out an anonymous survey to staff. Mr. Mosemann also wanted to let the board know that if they had any questions or concerns during the budget process to contact him.
27. A motion was made by Mr. Eric Barnhart and seconded by Mr. Patrick Bard to adjourn the meeting. **VOICE VOTE, All in Favor. Motion carried.**

Meeting adjourned at 8:20 p.m.

Signature   
Date 2/21/2019

