

SOUTHERN FULTON SCHOOL DISTRICT

13083 Buck Valley Road
WARFORDSBURG, PA 17267

January 21, 2020

7:30 p.m.

Board Meeting Minutes

The board meeting began at 8:00 p.m. in the library of the high school in Warfordsburg, Pennsylvania. The following members were present: Richard Morgan, Jeff Hull, Brian Pittman, Dave Smith, Timothy Mellott, Mika Ah Loe, Patrick Bard, Mark Mosemann and Allen Morton. The meeting was conducted by the board president, Allen Morton.

Also present were Tara Will, superintendent; Meredith Hendershot, high school principal Terry Bard, high school assistant principal; Kathy Cutchall, elementary principal, Diane Younker, special education director; Doug Leisher, technology director, MaryAnn Johnson, board secretary; Jennifer Mellott, Business Manager; Shae Ritz, Student Advisor

Visitors present were: Wendy Ritz, Adrian Weller, Colleen Weller

1. The meeting was opened with the Pledge of Allegiance led by Mr. Allen Morton.
2. Mr. Allen Morton introduced Mr. Adrian Weller, a secondary science teacher.
3. A motion was made by Mr. Timothy Mellott and seconded by Mr. Patrick Bard to go into executive session for litigation. **VOICE VOTE, All in Favor. Motion carried.**

Executive session began at 8:03 a.m. and ended at 8:43 p.m.

4. Mrs. Tara Will and Mrs. Jennifer Mellott presented on proposed renovations at the Elementary building.
5. A motion was made by Mr. David Smith and seconded by Mr. Patrick Bard to advertise for request for proposals to obtain architect service prices in completing a feasibility study with the understanding that Southern Fulton School District will retain ownership of the study. **VOICE VOTE, All in Favor. Motion carried.**
6. A motion was made by Mr. Timothy Mellott and seconded by Mr. Mark Mosemann to grant that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If, however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded. **VOICE VOTE, All in Favor. Motion carried.**
7. A motion was made by Mr. Mark Mosemann and seconded by Mr. Brian Pittman to add to the agenda approval to hire Jacob Murray as an unpaid volunteer track and field coach for the 2019-2020 school year pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**

8. A motion was made by Mr. Mark Mosemann and seconded by Mr. Brian Pittman to approve the minutes from the December 3, 2019 Board Meeting. **VOICE VOTE, All in Favor. Motion carried.**
9. A motion was made by Mr. Mark Mosemann and seconded by Mr. Brian Pittman to approve the payment of bills for December. **VOICE VOTE, All in Favor. Motion carried.**
10. A motion was made by Mr. Mark Mosemann and seconded by Mr. Brian Pittman to approve the financial reports for November and December. **VOICE VOTE, All in Favor. Motion carried.**
11. A motion was made by Mr. Patrick Bard and seconded by Mr. Brian Pittman to accept with regret the letter of intent to retire from Cynthia Layton as Spanish teacher effective the last day of the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
12. A motion was made by Mr. Patrick Bard and seconded by Mr. Brian Pittman to accept with regret the letter of resignation from Mike Richards effective January 3, 2020. **VOICE VOTE, All in Favor. Motion carried.**
13. A motion was made by Mr. Mark Mosemann and seconded by Mr. Brian Pittman by to hire Jeremiah Ashkettle as a paid volunteer assistant varsity track and field coach for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
14. A motion was made by Mr. Mark Mosemann and seconded by Mr. Brian Pittman to hire John Schriever retroactive to December 12, 2019, as an unpaid volunteer junior high boy's assistant basketball coach. **VOICE VOTE, All in Favor. Motion carried.**
15. A motion was made by Mr. Mark Mosemann and seconded by Mr. Brian Pittman to hire Ryan Ickes as a paid volunteer assistant junior high baseball coach for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
16. A motion was made by Mr. Mark Mosemann and seconded by Mr. Brian Pittman to hire Cassie Schriver as a substitute teacher for the 2019-2020 school year pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**
17. A motion was made by Mr. Mark Mosemann and seconded by Mr. Brian Pittman to hire Joan Mellott as a long-term substitute teacher retroactive to December 9, 2019. **VOICE VOTE, All in Favor. Motion carried.**
18. A motion was made by Mr. Mark Mosemann and seconded by Mr. Brian Pittman to hire Adrian Weller as a secondary science teacher at Step 1, Column 1, of the Professional Staff Contract effective January 22, 2020. **VOICE VOTE, All in Favor. Motion carried.**

19. A motion was made by Mr. Mark Mosemann and seconded by Mr. Brian Pittman to hire Jacob Murray as an unpaid volunteer track and field coach for the 2019-2020 school year pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**
20. A motion was made by Mr. Richard Morgan and seconded by Mr. Jeff Hull to advertise for a Spanish teacher for the 2020-2021 school year. **VOICE VOTE, All in Favor. Motion carried.**
21. A motion was made by Mr. Richard Morgan and seconded by Mr. Jeff Hull to advertise for an Elementary Assistant Musical Director for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
22. A motion was made by Mr. Richard Morgan and seconded by Mr. Jeff Hull to advertise for a full-time second or third shift custodian retroactive to January 3, 2020. **VOICE VOTE, All in Favor. Motion carried.**
23. A motion was made by Mr. Richard Morgan and seconded by Mr. Jeff Hull to approve Ellen Glunt as a mentor for Marjory Leese retroactive to September 10, 2019, through January 3, 2020. **VOICE VOTE, All in Favor. Motion carried.**
24. A motion was made by Mr. Richard Morgan and seconded by Mr. Jeff Hull to approve Ellen Glunt as a mentor for Kristen Burns retroactive to January 6, 2020, through the second semester of the 2020-2021 school year. **VOICE VOTE, All in Favor. Motion carried.**
25. A motion was made by Mr. Richard Morgan and seconded by Mr. Jeff Hull to approve Van Duncan as a mentor for Adrian Weller effective January 20, 2020, through January 20, 2021. **VOICE VOTE, All in Favor. Motion carried.**
26. A motion was made by Mr. Richard Morgan and seconded by Mr. Jeff Hull to approve the assistant elementary musical director job description. **VOICE VOTE, All in Favor. Motion carried.**
27. A motion was made by Mr. Mark Mosemann and seconded by Mr. David Smith to approve the first reading of the following policies:
 - a) Policy 209, Pupils, Health Examinations/Screenings
 - b) Policy 626, Finances, Procurement Procedure Attachment**VOICE VOTE, All in Favor. Motion carried.**
28. A motion was made by Mr. Mark Mosemann and seconded by Mr. David Smith to approve for the Southern Fulton STEAM to use the High School gym, cafeteria, auditorium, hallways, lobby areas, parking lot, etc. on Friday, April 17 at 3:00 p.m. thru Sunday, April 19 at 6:00 p.m. for the S.F.H.S. STEAM Festival. **VOICE VOTE, All in Favor. Motion carried.**
29. A motion was made by Mr. Mark Mosemann and seconded by Mr. David Smith to approve for the Drama Club to use the High School stage, lobby, restrooms, cafeteria, and music hallway on Friday, March 13 from 5:00 p.m. to 10:00 p.m. to

present the Southern Fulton spring musical the Lion King Jr. **VOICE VOTE, All in Favor. Motion carried.**

30. A motion was made by Mr. Mark Mosemann and seconded by Mr. David Smith to approve for the PTO to use the elementary gymnasium on April 26 from 11:00 a.m. to 6:00 p.m. for the PTO bingo fundraiser. **VOICE VOTE, All in Favor. Motion carried.**

31. A motion was made by Mr. David Smith and seconded by Mr. Timothy Mellott to approve the amended Memorandum of Understanding between Southern Fulton School District and Southern Fulton Education Association/PSEA/NEA regarding Health Care Coverage to new professional hires in the district.

Richard Morgan – yes Dave Smith – yes
Patrick Bard- yes Brian Pittman- yes
Mika Ah Loe- yes Jeff Hull-yes
Timothy Mellott-yes Mark Mosemann - yes
Allen Morton - yes
“9” yes “0” members no. Motion carried.

32. A motion was made by Mr. Mika Ah Loe and seconded by Mr. Jeff Hull to approve the Memorandum of Understanding between the Pennsylvania State Police and Southern Fulton School District.

Richard Morgan – yes Dave Smith – yes
Patrick Bard- yes Brian Pittman- yes
Mika Ah Loe- yes Jeff Hull-yes
Timothy Mellott-yes Mark Mosemann - yes
Allen Morton - yes
“9” yes “0” members no. Motion carried.

33. A motion was made by Mr. David Smith and seconded by Mr. Timothy Mellott to approve the Memorandum of Understanding between Southern Fulton School District and Southern Fulton Education Association/PSEA/NEA regarding the High School Vocal Music Director position.

Richard Morgan – yes Dave Smith – yes
Patrick Bard- yes Brian Pittman- yes
Mika Ah Loe- yes Jeff Hull-yes
Timothy Mellott-yes Mark Mosemann - yes
Allen Morton - yes
“9” yes “0” members no. Motion carried.

34. A motion was made by Mr. Patrick Bard and seconded by Mr. David Smith to approve the Memorandum of Understanding between Southern Fulton School District and Southern Fulton Education Association/PSEA/NEA regarding the Elementary Vocal Music Director position.

Richard Morgan – yes Dave Smith – yes
Patrick Bard- yes Brian Pittman- yes
Mika Ah Loe- yes Jeff Hull-yes
Timothy Mellott-yes Mark Mosemann - yes
Allen Morton - yes
“9” yes “0” members no. Motion carried.

35. A motion was made by Mr. Richard Morgan and seconded by Mr. David Smith to approve the Memorandum of Understanding between Southern Fulton School District and Southern Fulton Education Association/PSEA/NEA regarding the

Elementary Assistant Musical Director position.

Richard Morgan – yes Dave Smith – yes
Patrick Bard- yes Brian Pittman- yes
Mika Ah Loe- yes Jeff Hull-yes
Timothy Mellott-yes Mark Mosemann - yes
Allen Morton - yes
“9” yes “0” members no. Motion carried.

36. A motion was made by Mr. Patrick Bard and seconded by Mr. Brian Pittman to approve the Memorandum of Understanding between Southern Fulton School District and the Needmore Bible Church to establish shelter site locations and terms of use in the event of an evacuation of the students and staff of the Southern Fulton Elementary School.

Richard Morgan – yes Dave Smith – yes
Patrick Bard- yes Brian Pittman- yes
Mika Ah Loe- yes Jeff Hull-yes
Timothy Mellott-yes Mark Mosemann - yes
Allen Morton - yes
“9” yes “0” members no. Motion carried.

37. A motion was made by Mr. David Smith and seconded by Mr. Richard Morgan to approve the final food service Request for Proposals and advertise.

Richard Morgan – yes Dave Smith – yes
Patrick Bard- yes Brian Pittman- yes
Mika Ah Loe- yes Jeff Hull-yes
Timothy Mellott-yes Mark Mosemann - yes
Allen Morton - yes
“9” yes “0” members no. Motion carried.

38. A motion was made by Mr. Patrick Bard and seconded by Mr. Richard Morgan to approve of Timothy Mellott as a nominee on the Tuscarora Intermediate Unit Board of Directors to fill a new three-year term for the period July 1, 2020, to June 30, 2023. **VOICE VOTE, All in Favor. Motion carried.**

39. A motion was made by Mr. Mark Mosemann and seconded by Mr. Mika Ah Loe to open a PSDLAF sub-account to initiate a procurement card program.

Richard Morgan – yes Dave Smith – yes
Patrick Bard- yes Brian Pittman- yes
Mika Ah Loe- yes Jeff Hull-yes
Timothy Mellott-yes Mark Mosemann - yes
Allen Morton - yes
“9” yes “0” members no. Motion carried.

40. Mr. Patrick Bard reported that the next Building and Grounds Committee meeting will be held on Monday, January 27, 2020, at 6:00 p.m. at the High School.

41. Mr. Jeff Hull reviewed the minutes from January 13, 2020, Safety Committee meeting.

42. Mr. Richard Morgan reviewed the minutes from January 14, 2020, Personnel Committee meeting. The February Personnel Committee meeting was rescheduled for Monday, February 10, 2020, with an executive session to begin at 6:00 p.m. and the regular meeting to follow at 6:30 p.m. in the Elementary library.

- 43. Mr. Mark Mosemann reviewed the minutes from January 14, 2020, Finance Committee Meeting. The February Finance Committee meeting was rescheduled for Monday, February 10, 2020, at 7:30 p.m. in the Elementary library.
- 44. Mr. David Smith reminded board members of the required school director training offered through PSBA. Mr. Smith also announced that PSBA will offer a policy webinar on February 6, 2020, at 11:30 a.m. and March 23, 2020, is Advocacy Day
- 45. Mr. David Smith suggested the high school look into implementing a Latin honors system for graduation.
- 46. Mr. Brian Pittman suggested the district look into starting staff of the month and a high school student of the month program.
- 47. A motion was made by Mr. Brian Pittman and seconded by Mr. Richard Morgan to adjourn the meeting. **VOICE VOTE, All in Favor. Motion carried.**

Meeting adjourned at 9:53 p.m.

Signature _____

Date _____