

# **SOUTHERN FULTON SCHOOL DISTRICT**

13083 Buck Valley Road  
WARFORDSBURG, PA 17267

September 15, 2020

7:30 p.m.

## **Board Meeting Minutes**

The board meeting began at 8:35 p.m. in the library of the high school in Warfordsburg, Pennsylvania with visitors attending via Zoom. The following members were present: Jeff Hull, Mark Mosemann, Brian Pittman, Richard Morgan, Mika Ah Loe, Patrick Bard, Dave Smith, and Allen Morton. The meeting was conducted by the board president, Allen Morton.

Also present were: Tara Will, superintendent; Jennifer Mellott, business manager; Cindy Flaherty, director of special education; Wendy Ritz, high school guidance counselor; MaryAnn Johnson, board secretary; Dave Cason, Tech Team Solutions; Paul McCallister, Tech Team Solutions

Also present via zoom were: Kathy Cutchall, elementary principal; John Bain, building and grounds supervisor; Meredith Hendershot, high school principal; Terry Bard, high school vice principal

Visitors present via zoom were: Erik Damgaard, Heather Powell, Shannon Pittman. Other participants in attendance were not able to be identified.

Dave Cason and Paul McCallister presented on a 3-year technology plan.

Mika Ah Loe left the meeting at 9:20 p.m.

Dr. Tara Will reported that we have successfully completed the 19<sup>th</sup> day of school and she wishes to thank the board for their support, administration for the countless hours of planning, the teachers for their dedication, and parents for all of their support. Dr. Will also reported that the district is continuing to train staff on Positive Behavioral Interventions and Support (PBIS) with the goal to promote positive behavior in the classroom and decrease discipline referrals by 50%. Dr. Will provided a grant update and announced that all students are eligible for free breakfast and lunch until December 31, 2020, due to our participation in the food waiver program we took advantage of in the spring. Dr. Will announced that the second feasibility study was completed today and both companies will present at the September Building and Grounds meeting. Dr. Will introduced Dr. Flaherty as the new Director of Special Education.

1. A motion was made by Mr. Jeff Hull and seconded by Mr. Patrick Bard to grant that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If, however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded. **VOICE VOTE, All in Favor. Motion carried.**

2. A motion was made by Mr. Patrick Bard and seconded by Mr. Brian Pittman to add to the agenda approval of the Spanish teacher agreement between Southern Fulton School District and Forbes Road School District. **VOICE VOTE, All in Favor. Motion carried.**
  
3. A motion was made by Mr. Patrick Bard and seconded by Mr. Brian Pittman to add to the agenda approval of Mary Rivera as a substitute van driver for M&C Lumber pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**
  
4. A motion was made by Mr. Patrick Bard and seconded by Mr. Brian Pittman to add to the agenda approval of the first reading of the following policies: **VOICE VOTE, All in Favor. Motion carried.**
  - a. Policy 103, Programs, Discrimination/Title IX Sexual Harassment Affecting Students
    - 1) Attachment 1, Report Form
    - 2) Attachment 2, Discrimination Complaint Procedures
    - 3) Attachment 3, Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints
    - 4) Attachment 4, Template for Letter Documenting Parental Objection to Child's Participation in an Investigation
  - b. Policy 104, Programs, Discriminations/Title IX Sexual Harassment Affecting Staff
    - 1) Attachment 1, Report Form
    - 2) Attachment 2, Discrimination Complaint Procedures
    - 3) Attachment 3, Title IX Sexual Harassment Procedures and Grievance Process For Formal Complaints
  - c. Policy 247, Pupils, Hazing
    - 1) Attachment 1, Report Form
  - d. Policy 249, Pupils, Bullying/Cyberbullying
    - 1) Attachment 1, Report Form
  - e. Policy 252, Pupils, Dating Violence
    - 1) Attachment 1, Report Form
  - f. Policy 317.1, Administrative Employees, Educator Misconduct
  - g. Policy 417.1, Professional Employees, Educator Misconduct
  - h. Policy 517.1, Support Employees, Educator Misconduct
  - i. Policy 824, Operations, Maintaining Professional Adult/Student Boundaries
  
5. A motion was made by Mr. Patrick Bard and seconded by Mr. Brian Pittman to add to the agenda approval of the 2020-2021 High School fundraiser list. **VOICE VOTE, All in Favor. Motion carried.**
  
6. A motion was made by Mr. Patrick Bard and seconded by Mr. Brian Pittman to add

to the agenda approval of the service agreement between Tech Team Solutions and Southern Fulton School District with renewal contingent on board approval 2 months before contract renewal. **VOICE VOTE, All in Favor. Motion carried.**

7. A motion was made by Mr. Patrick Bard and seconded by Mr. Brian Pittman to add to the agenda approval to establish a Memorandum of Understanding to create a one-time incentive for employees for the Spanish Teacher Position. Any Southern Fulton School District employee who is not covered by an Act 93 contract is eligible to refer candidates. A finder fee of \$1,000.00 will be paid to the referring Southern Fulton School District employee upon successful application, job offer letter acceptance, board hiring approval, and 60 days of employment. **VOICE VOTE, All in Favor. Motion carried.**
8. A motion was made by Mr. Mark Mosemann and seconded by Mr. Dave Smith to approve the minutes from the August 18, 2020 Board Meeting. **VOICE VOTE, All in Favor. Motion carried.**
9. A motion was made by Mr. Mark Mosemann and seconded by Mr. Dave Smith to approve the payment of bills for August. **VOICE VOTE, All in Favor. Motion carried.**
10. A motion was made by Mr. Mark Mosemann and seconded by Mr. Dave Smith to approve the financial reports for August. **VOICE VOTE, All in Favor. Motion carried.**
11. A motion was made by Mr. Mark Mosemann and seconded by Mr. Richard Morgan to hire Adrian Weller as high school assistant play advisor for the 2020-2021 school year. **VOICE VOTE, All in Favor. Motion carried.**
12. A motion was made by Mr. Mark Mosemann and seconded by Mr. Richard Morgan to hire Sarah Vankirk as a substitute teacher for the 2020-2021 school year pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**
13. A motion was made by Mr. Mark Mosemann and seconded by Mr. Richard Morgan to hire Dustin Bivens as an unpaid volunteer assistant trap team coach for the 2020-2021 school year. **VOICE VOTE, All in Favor. Motion carried.**
14. A motion was made by Mr. Mark Mosemann and seconded by Mr. Richard Morgan to hire Jamie Bivens as an unpaid volunteer assistant trap team coach for the 2020-2021 school year. **VOICE VOTE, All in Favor. Motion carried.**
15. A motion was made by Mr. Mark Mosemann and seconded by Mr. Richard Morgan to hire Lois McDonald as an unpaid volunteer assistant trap team coach for the 2020-2021 school year. **VOICE VOTE, All in Favor. Motion carried.**
16. A motion was made by Mr. Mark Mosemann and seconded by Mr. Richard Morgan to hire Keith Cirtwell as an unpaid volunteer assistant trap team coach for the 2020-2021 school year pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**

- 17. A motion was made by Mr. Mark Mosemann and seconded by Mr. Richard Morgan to hire Bailey Burkett as an unpaid volunteer assistant junior high and varsity girls soccer coach for the 2020-2021 school year pending completion of all clearances. **VOICE VOTE, All in Favor. Motion carried.**
- 18. A motion was made by Mr. Mark Mosemann seconded by Mr. Richard Morgan to hire Colby Whiteside and an unpaid volunteer junior high and varsity boys soccer coach for the 2020-2021 school year pending completion of all clearances. **VOICE VOTE, All in Favor. Motion carried.**
- 19. A motion was made by Mr. Mark Mosemann and seconded by Mr. Richard Morgan to hire Harry Lanehart as an unpaid volunteer junior high, JV, and Varsity assistant girls basketball coach for the 2020-2021 school year. **VOICE VOTE, All in Favor. Motion carried.**
- 20. A motion was made by Mr. Mark Mosemann and seconded by Mr. Richard Morgan to go into executive session for personnel reasons. **VOICE VOTE, All in Favor. Motion carried.**

Executive session began at 9:37 p.m. and ended at 9:57 p.m.

- 21. A motion was made by Mr. Dave Smith and seconded by Mr. Patrick Bard to approve an unpaid leave of absence under the FMLA of 1993 pursuant to the law and regulation for a support staff employee beginning on September 9, 2020, through October 25, 2020. **VOICE VOTE, All in Favor. Motion carried.**
- 22. A motion was made by Mr. Dave Smith and seconded by Mr. Patrick Bard to approve the following job descriptions: **VOICE VOTE, All in Favor. Motion carried.**
  - A. High School Secretary
  - B. Elementary Secretary
- 23. A motion was made by Mr. Dave Smith and seconded by Mr. Mark Mosemann to approve of the following classes with an enrollment of students under 10:

Course Name	Number of Students	Number of Students
Accounting II	2 but it is scheduled the same period as Accounting 1 w/ 10 students; total of 12 students that period	4;total in period=9
Advanced Chemistry	4	4
Advanced Physics	4	1
Ag Mechanics	2	2
AP Language	9	9
Calculus	9	9
Small and Large Animal	9	13

This does not include special education or AVTS courses. These numbers are subject to change once school starts and students change their schedules. An updated list will be provided at the next board meeting.

Elementary instrumental lessons may have classes with student enrollment of less than 10 students. It is important to note that this is simply the nature of teaching the many different instruments. **VOICE VOTE, All in Favor. Motion carried.**

24. A motion was made by Mr. Dave Smith and seconded by Mr. Mark Mosemann to approve the 2020-2021 High School fundraiser list. **VOICE VOTE, All in Favor. Motion carried.**
25. A motion was made by Mr. Brian Pittman and seconded by Mr. Jeff Hull to allow spectators at indoor events in accordance with the PIAA guidelines. **VOICE VOTE, All in Favor. Motion carried.**
26. A motion was made by Mr. Patrick Bard and seconded by Mr. Brian Pittman to add to the agenda approval of the first reading of the following policies: **VOICE VOTE, All in Favor. Motion carried.**
- A. Policy 103, Programs, Discrimination/Title IX Sexual Harassment Affecting Students
    - 1) Attachment 1, Report Form
    - 2) Attachment 2, Discrimination Complaint Procedures
    - 3) Attachment 3, Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints
    - 4) Attachment 4, Template for Letter Documenting Parental Objection to Child's Participation in an Investigation
  - B. Policy 104, Programs, Discriminations/Title IX Sexual Harassment Affecting Staff
    - 1) Attachment 1, Report Form
    - 2) Attachment 2, Discrimination Complaint Procedures
    - 3) Attachment 3, Title IX Sexual Harassment Procedures and Grievance Process For Formal Complaints
  - C. Policy 247, Pupils, Hazing
    - 1) Attachment 1, Report Form
  - D. Policy 249, Pupils, Bullying/Cyberbullying
    - 1) Attachment 1, Report Form
  - E. Policy 252, Pupils, Dating Violence
    - 1) Attachment 1, Report Form
  - F. Policy 317.1, Administrative Employees, Educator Misconduct
  - G. Policy 417.1, Professional Employees, Educator Misconduct
  - H. Policy 517.1, Support Employees, Educator Misconduct
  - I. Policy 824, Operations, Maintaining Professional Adult/Student Boundaries

27. A motion was made by Mr. Mark Mosemann and seconded by Mr. Brian Pittman

to approve the second reading of the following policies: **VOICE VOTE, All in Favor. Motion carried.**

- A. Policy 113.3, Programs, Screening and Evaluations for Students With Disabilities
- B. Policy 625.1, Finance, Procurement Cards

28. A motion was made by Mr. Patrick Bard and seconded by Mr. Dave smith to approve for Mid-Atlantic Red Sox 13U to use the baseball field 2-3 weekends this fall for a baseball game per school policy and pending completion of all insurance forms. The dates are to be determined. **VOICE VOTE, All in Favor. Motion carried.**

29. A motion was made by Mr. Mark Mosemann and seconded by Mr. Brian Pittman to approve Bart Elbin as a substitute bus driver for M&C Lumber pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**

30. A motion was made by Mr. Mark Mosemann and seconded by Mr. Brian Pittman to approve Mary Rivera as a substitute van driver for M&C Lumber pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**

31. A motion was made by Mr. Dave Smith and seconded by Mr. Mark Mosemann to approve the agreement between Tuscarora Intermediate Unit 11 and Southern Fulton School District for special education services during the 2020-2021 school year.

Patrick Bard- yes                      Brian Pittman- yes  
Jeff Hull-yes                              Richard Morgan-yes  
Mark Mosemann-yes                      Dave Smith- yes  
Allen Morton - yes  
"7" yes "0" members no. Motion carried.

32. A motion was made by Mr. Richard Morgan and seconded by Mr. Dave Smith to approve of the Director of Special Education Act 93 agreement effective August 19, 2020, through June 30, 2022.

Patrick Bard- yes                      Brian Pittman- yes  
Jeff Hull-yes                              Richard Morgan-yes  
Mark Mosemann- yes                      Dave Smith- yes  
Allen Morton - yes  
"7" yes "0" members no. Motion carried.

33. A motion was made by Mr. Patrick Bard and seconded by Mr. Dave Smith to approve of the 2020-2021 Flexible Instruction Days Application.

Patrick Bard- yes                      Brian Pittman- yes  
Jeff Hull-yes                              Richard Morgan-yes  
Mark Mosemann- yes                      Dave Smith- yes  
Allen Morton - yes  
"7" yes "0" members no. Motion carried.

34. A motion was made by Mr. Brian Pittman and seconded by Mr. Dave Smith to approve of the Spanish teacher agreement between Southern Fulton School District and Forbes Road School District.

Patrick Bard- yes                      Brian Pittman- yes  
Jeff Hull-yes                              Richard Morgan-yes  
Mark Mosemann- yes                      Dave Smith- yes  
Allen Morton - yes  
"7" yes "0" members no. Motion carried.

35. A motion was made by Mr. Jeff Hull and seconded by Mr. Brian Pittman to approve of the service agreement between Tech Team Solutions and Southern Fulton School District with renewal contingent on board approval 2 months prior to contract renewal.

Patrick Bard- yes                      Brian Pittman- yes  
Jeff Hull-yes                              Richard Morgan- yes  
Mark Mosemann- yes                  Dave Smith- yes  
Allen Morton - yes  
"7" yes "0" members no. Motion carried.

Mr. Patrick Bard reviewed the minutes from the August 24, 2020, buildings and grounds committee meeting.

Mr. Jeff Hull reviewed the minutes from the September 8, 2020, safety committee meeting.

Mr. Richard Morgan reviewed the minutes from the September 8, 2020, personnel committee meeting.

36. A motion was made by Mr. Brian Pittman and seconded by Mr. Dave Smith to approve the minutes from the August 24, 2020, buildings and grounds committee minutes. **VOICE VOTE, All in Favor. Motion carried.**

37. A motion was made by Mr. Brian Pittman and seconded by Mr. Dave Smith to approve the minutes from the September 8, 2020, safety committee minutes. **VOICE VOTE, All in Favor. Motion carried.**

38. A motion was made by Mr. Brian Pittman and seconded by Mr. Dave Smith to approve the minutes from the September 8, 2020, personnel committee minutes. **VOICE VOTE, All in Favor. Motion carried.**

39. A motion was made by Mr. Dave Smith and seconded by Mr. Brian Pittman to adjourn the meeting. **VOICE VOTE, All in Favor. Motion carried.**

Meeting adjourned at 10:16 p.m.

Signature \_\_\_\_\_

Date \_\_\_\_\_