

SOUTHERN FULTON SCHOOL DISTRICT

13083 Buck Valley Road
WARFORDSBURG, PA 17267

September 18, 2018

7:30 p.m.

Board Meeting Minutes

The board meeting began at 8:00 p.m. in the library of the high school in Warfordsburg, Pennsylvania. The following members were present: Patrick Bard, Jeff Hull, Eric Barnhart, Richard Morgan, Timothy Mellott, Mark Mosemann, Donnie Gordon, Kirk Layton, and Allen Morton. The meeting was conducted by the board president, Allen Morton.

Also present were Tara Will, superintendent; Meredith Hendershot, high school principal; Terry Bard, high school vice-principal; Kathy Cutchall, elementary principal; Diane Younker, special education director; Doug Leisher, technology specialist; John Bain, buildings and grounds supervisor; Debra Schetrompf, business manager; MaryAnn Johnson, board secretary; Connor Elbin, student representative.

Visitors present were: Brian Pittman, Shannon Pittman, Dorothy Hixon, and Lori Bard.

1. The meeting was opened with the Pledge of Allegiance led by Mr. Allen Morton.
2. Mrs. Meredith Hendershot introduced the new student representative for the 2018-2019 school year, Connor Elbin.
3. Mrs. Tara Will announced that the district is waiting to hear back on the safe schools grant and the district will also be applying for a \$25,000.00 grant through PDE for school safety. She reported that the elementary is holding data meetings, starting a parent committee, using a new get more math program, and is waiting on a door to complete the new secure entrance. She announced that the high school will be having their first lunch and learn for the year tomorrow. As well, Mrs. Will spoke on the 2018-2019 administrative goals and reported that the administration had attended a CPI training.
4. Brian Pittman addressed the board regarding changes in the Elementary School and communication with parents.
5. A motion was made by Mr. Eric Barnhart and seconded by Mr. Patrick Bard to add to the agenda the motion recommending approval to accept with regret the resignation from Anita Krupa as Elementary General Music Teacher effective immediately with the understanding that she may be held by the district for 60 days. **VOICE VOTE, All in Favor. Motion carried.**

6. A motion was made by Mr. Eric Barnhart and seconded by Mr. Patrick Bard to add to the agenda the motion recommending approval of the following job descriptions:
 - A. Superintendent
 - B. Secretary to the Superintendent/Board Secretary
 - C. Elementary Office Secretary
 - D. K-6 Principal/K-6 Curriculum/K-6 Gifted/Federal Programs Co-Coordinator
 - E. K-6 Dean of Students
 - F. High School Office Secretary
 - G. 7-12 Principal/7-12 Curriculum/Online Learning/7-12 Gifted
 - H. 7-12 Vice Principal/Grant Writing

VOICE VOTE, All in Favor. Motion carried.

7. A motion was made by Mr. Eric Barnhart and seconded by Mr. Patrick Bard to add to the agenda the motion recommending approval of Carla Dickerson as a substitute bus driver for M&C Lumber pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**
8. A motion was made by Mr. Eric Barnhart and seconded by Mr. Donnie Gordon to grant that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded. **VOICE VOTE, All in Favor. Motion carried.**
9. A motion was made by Mr. Kirk Layton and seconded by Mr. Mark Mosemann to approve the minutes of the August 21, 2018 Board Meeting. **VOICE VOTE, All in Favor. Motion carried.**
10. A motion was made by Mr. Kirk Layton and seconded by Mr. Mark Mosemann to approve the payment of bills for August. **VOICE VOTE, All in Favor. Motion carried.**
11. A motion was made by Mr. Kirk Layton and seconded by Mr. Mark Mosemann to approve the financial reports for August. **VOICE VOTE, All in Favor. Motion carried.**
12. A motion was made by Mr. Richard Morgan and seconded by Mr. Eric Barnhart to accept with regret the letter of resignation from Victoria Barnard as Junior High Assistant Softball Coach effective immediately. **VOICE VOTE, All in Favor. Motion carried.**
13. A motion was made by Mr. Richard Morgan and seconded by Mr. Eric Barnhart to accept with regret the letter of resignation from Ellen Weicht from the Elementary Cafeteria effective October 26, 2018. **VOICE VOTE, All in Favor. Motion carried.**

14. A motion was made by Mr. Richard Morgan and seconded by Mr. Eric Barnhart to accept with regret the letter of resignation from Steph Mills as Varsity Assistant Softball Coach effective immediately. **VOICE VOTE, All in Favor. Motion carried.**
15. A motion was made by Mr. Richard Morgan and seconded by Mr. Eric Barnhart to accept with regret the letter of resignation from Heather Hollenshead as Assistant Track and Field Coach effective immediately. **VOICE VOTE, All in Favor. Motion carried.**
16. A motion was made by Mr. Richard Morgan and seconded by Mr. Eric Barnhart to accept with regret the letter of resignation from Jenna Hollenshead as Head Junior High Track and Field Coach effective immediately. **VOICE VOTE, All in Favor. Motion carried.**
17. A motion was made by Mr. Richard Morgan and seconded by Mr. Eric Barnhart to accept with regret the letter of resignation from Mervin Yoder as Elementary Physical Education Instructor effective January 16, 2019 pending no calendar changes. **VOICE VOTE, All in Favor. Motion carried.**
18. A motion was made by Mr. Richard Morgan and seconded by Mr. Eric Barnhart to accept with regret the letter of resignation from Anita Krupa as Elementary General Music Teacher effective immediately with the understanding that she may be held by the district for 60 days. **VOICE VOTE, All in Favor. Motion carried.**
19. A motion was made by Mr. Jeff Hull and seconded by Mr. Richard Morgan to hire Doug Bolden as a Jr. High Softball Coach for the 2018-2019 school year pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**
20. A motion was made by Mr. Jeff Hull and seconded by Mr. Richard Morgan to hire Linda Bolden as Jr. High Assistant Softball Coach for the 2018-2019 school year. **VOICE VOTE, All in Favor. Motion carried.**
21. A motion was made by Mr. Mark Mosemann and seconded by Mr. Donnie Gordon to advertise for a Varsity Assistant Softball Coach for the 2018-2019 school year. **VOICE VOTE, All in Favor. Motion carried.**
22. A motion was made by Mr. Mark Mosemann and seconded by Mr. Donnie Gordon to advertise for an Assistant Track and Field Coach for the 2018-2019 school year. **VOICE VOTE, All in Favor. Motion carried.**
23. A motion was made by Mr. Mark Mosemann and seconded by Mr. Donnie Gordon to advertise for a Head Jr. High Track and Field Coach for the 2018-2019 school year. **VOICE VOTE, All in Favor. Motion carried.**
24. A motion was made by Mr. Patrick Bard and seconded by Mr. Richard Morgan to table the approval to advertise for an Elementary Physical Education Instructor for the remainder of the 2018-2019 school year. **VOICE VOTE, All in Favor. Motion carried.**

25. A motion was made by Mr. Richard Morgan and seconded by Mr. Eric Barnhart to approve of the following job descriptions:
- a) Superintendent
 - b) Secretary to the Superintendent/Board Secretary
 - c) Elementary Office Secretary
 - d) K-6 Principal/K-6 Curriculum/K-6 Gifted/Federal Programs Co-Coordinator
 - e) K-6 Dean of Students
 - f) High School Office Secretary
 - g) 7-12 Principal/7-12 Curriculum/Online Learning/7-12 Gifted
 - h) 7-12 Vice Principal/Grant Writing

VOICE VOTE, All in Favor. Motion carried.

26. A motion was made by Mr. Eric Barnhart and seconded by Mr. Kirk Layton to approve the enrollment of classes under 10 students for the following classes:

| Course Name | Number of Students (August Meeting) | Number of Students (Current Total) |
|-------------------|--|---------------------------------------|
| 3-D Art | 9 | 11 |
| Accounting I | 4 | 2 |
| Advanced Physics | 8 | 7 |
| AP Stats | 9 | 6 |
| Interactive Media | 6 | 9 |

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|----------------------|----------------------|
| Patrick Bard – no | Richard Morgan – yes |
| Mark Mosemann - yes | Eric Barnhart – yes |
| Jeff Hull - yes | Donnie Gordon – yes |
| Timothy Mellott- yes | Kirk Layton- yes |
| Allen Morton- no | |

“7” yes “2” members no. Motion carried.

27. A motion was made by Mr. Mark Mosemann and seconded by Mr. Patrick Bard to approve of a 2002 International, 77 passenger bus to be used as a spare bus for M&C Lumber. **VOICE VOTE, All in Favor. Motion carried.**
28. A motion was made by Mr. Mark Mosemann and seconded by Mr. Patrick Bard to approve of Norman Schetrompf as a substitute van driver for M&C Lumber pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**
29. A motion was made by Mr. Mark Mosemann and seconded by Mr. Patrick Bard to approve of James Keebaugh as a substitute bus driver for Kermit & Sheila Swope. All clearances and credentials have been obtained. **VOICE VOTE, All in Favor. Motion carried.**
30. A motion was made by Mr. Mark Mosemann and seconded by Mr. Patrick Bard to approve for Joy Ward as a substitute bus driver for Shawn Weaver. All clearances and credentials have been obtained. **VOICE VOTE, All in Favor. Motion carried.**
31. A motion was made by Mr. Mark Mosemann and seconded by Mr. Patrick Bard to approve of Carla Dickerson as a substitute bus driver for M&C Lumber pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**

32. A motion was made by Mr. Mark Mosemann and seconded by Mr. Patrick Bard to approve of a "School Bus Stop Ahead" sign at 9276 Buck Valley Road, Warfordsburg, PA 17267. Stop is on a turn coming down Buck Valley Mountain. **VOICE VOTE, All in Favor. Motion carried.**
33. A motion was made by Mr. Mark Mosemann and seconded by Mr. Patrick Bard to approve of a "School Bus Stop Ahead" sign at 2083 Harmonia Road, Warfordsburg, PA 17267. Stop is in a blind spot at the bottom of a hill. **VOICE VOTE, All in Favor. Motion carried.**
34. A motion was made by Mr. Mark Mosemann and seconded by Mr. Patrick Bard to approve of a "School Bus Stop Ahead" sign at 423 Pleasant Grove Road, Needmore, PA 17238. Stop is in a blind spot at the bottom of a hill. **VOICE VOTE, All in Favor. Motion carried.**
35. A motion was made by Mr. Mark Mosemann and seconded by Mr. Patrick Bard to approve of a "School Bus Turn Around Ahead" sign on each side of the road at 924 Mckibben Lane. Blind spot where the bus needs to back in and turn around. **VOICE VOTE, All in Favor. Motion carried.**
36. A motion was made by Mr. Mark Mosemann and seconded by Mr. Patrick Bard to approve of a "School Bus Turn Around Ahead" sign before and after Myer's Road off of 655 to turn around. **VOICE VOTE, All in Favor. Motion carried.**
37. A motion was made by Mr. Kirk Layton and seconded by Mr. Richard Morgan to approve of the second reading of the following policies:
- a) Policy 008.1, Local Board Procedures, Organization Chart
 - b) Policy 210.1, Pupils, Possession/Use of Asthma Inhalers/Epinephrine Auto-injectors
- VOICE VOTE, All in Favor. Motion carried.**
38. A motion was made by Mr. Mark Mosemann and seconded by Mr. Richard Morgan to approve for the Southern Fulton STEAM to use the High School gym, cafeteria, auditorium, hallways, lobby areas, parking lot, etc. on April 6th and 7th, 2019 from 9:00a.m. to 7:00p.m. for the 1st S.F.H.S. STEAM Festival. **VOICE VOTE, All in Favor. Motion carried.**
39. A motion was made by Mr. Mark Mosemann and seconded by Mr. Richard Morgan to approve for the Community Churches to use the High School auditorium and 2 adjacent bathrooms on October 7, 2018, November 4, 2018, January 13, 2019, April 28, 2019, and March 3, 2019 from 6:30p.m. to 8:30p.m. for community prayer nights. **VOICE VOTE, All in Favor. Motion carried.**
40. A motion was made by Mr. Mark Mosemann and seconded by Mr. Richard Morgan to approve for the WAYS and Elks Soccer Shoot to use the Elementary Gym on Saturday September 15, 2018 from 8:00a.m. to 12:00p.m. for WAYS Pictures and a Elks Soccer Shoot. **VOICE VOTE, All in Favor. Motion carried.**
41. A motion was made by Mr. Richard Morgan and seconded by Mr. Eric Barnhart to approve of the memorandum of understanding between the Nulton Diagnostic &

Treatment Center (NDTC) Child/Adolescent Partial Hospitalization Program (CPHP) and the Southern Fulton School District regarding all district students attending the NDTC CPHP.

Patrick Bard – yes Richard Morgan – yes
Mark Mosemann - yes Eric Barnhart – yes
Jeff Hull - yes Donnie Gordon – yes
Timothy Mellott- yes Kirk Layton- yes
Allen Morton - yes

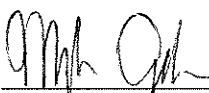
“9” yes “0” members no. Motion carried.

42. Mr. Donnie Gordon reported that the Building and Grounds Committee discussed the Elementary secure entrance, water collecting in louvers on Elementary roof, caulking holes in elementary as preventative maintenance, new lights in Elementary and the sewage plant are now completed. The next meeting will be held on September 24, 2018.
43. A motion was made by Mr. Patrick Bard and seconded by Mr. Donnie Gordon to advertise bids for the Elementary mower. **VOICE VOTE, All in Favor. Motion carried.**
44. Mr. Jeff Hull reported that the Safety Committee discussed the Grant’s that the district is applying for, Mrs. Will suggested having a parent safety night in the future and the committee requested that pricing be added to the high priority items on the Elementary and High School recommendation summary charts. Mr. Bain agreed to have the merry-go-round poles removed from the Elementary playground by the next board meeting.
45. Mr. Richard Morgan reported that the Personnel Committee discussed the resignations of the part-time music teacher and elementary physical education teacher. The Committee recommended to move the maintenance position to an Act 93 position.
46. A motion was made by Mr. Eric Barnhart and seconded by Mr. Patrick Bard to nominate MaryAnn Johnson, board secretary, as the PSBA voting delegate at the direction of Eric Barnhart, PSBA Legislative Representative. **VOICE VOTE, All in Favor. Motion carried.**
47. A motion was made by Mr. Richard Morgan and seconded by Mr. Timothy Mellott to go into executive session for negotiations and personnel reasons.

Executive session began at 8:46p.m.

48. A motion was made by Mr. Patrick Bard and seconded by Mr. Donnie Gordon to adjourn the meeting. **VOICE VOTE, All in Favor. Motion carried.**

Meeting adjourned at 9:55 p.m.

Signature 
Date 10/17/2018